

Approved Minutes of the May 6, 2019 City of the Village of Clarkston Planning Commission Meeting

375 Depot Rd, Clarkston, Michigan 48346.

2.Roll Call: Little, Luginski, Rogers, Schoebel present. Wylie absent.

3.Motion by Luginski , second by Rogers to approve the May 6, 2019 Agenda. Motion carried unanimously.

4.Public Comments: None

5.Motion by Little , second Luginski by to approve the April 22, 2019 PC Minutes. Motion carried unanimously.

6.New Business: None

7.Unfinished Business:

A .Site Plan Follow-Up--12 S Main St : Mr and Mrs Terry Milliken, owners of Society Boutique, 12 S Main St, presented a detailed site plan. An interior fire rated stairwell reaching all three floors will eliminate the need for the existing fire egress structure. A new entry door into the stairwell will serve the 1<sup>st</sup> and 3<sup>rd</sup> floors. Motion by Little, second by Schoebel to recommend to City Council the approval of the site plan for 12 S Main Street. Motion carried unanimously. Chairman Little will write a more detailed explanation.

B. CIP Planning: The Capital Improvement Plan (CIP) is a multi-year planning instrument used to identify needs and funding sources for public infrastructure improvements. The CIP is a blueprint for planning a community's capital expenditures. The Master Plan serves as a policy manual for the City. The CIP is used as a framework for the community to implement the Master Plan. The CIP does not address all of the capital expenditures for the City, but provides for large , physical improvements that are permanent in nature or major equipment purchases that have high cost and a longer useful life such as streets, sidewalks, motor equipment facilities and parks.

Pursuant to the Michigan Planning Enabling Act 33 of 2006 ,the Planning Commission is authorized to annually prepare a capital improvement plan of public structures and improvements, in general order of their priority, that in the Commission's judgment will be needed or desirable, and can be undertaken within the ensuing six(6) year period.

Mr Steve Cassin of CWA ( Carlisle Wortman Associates) presented a proposal to facilitate the process , and formulate the gathered information and review the committee's recommendations into the program document for consideration by the Planning Commission and approval by the City Council.

Motion by Schoebel, second by Little to recommend to Council the approval of CWA to facilitate the formulation of the CIP with a budget not to exceed \$4,000 . Motion carried unanimously

C. Ordinance Enforcements: A list of Ordinance infractions was presented to City Manager Jonathan Smith. Some of the discussion focused on the possibility of removing certain ordinances that are not being enforced. The PC will follow up in subsequent meetings.

D. MP Placemaking Action D- Fix Development Approval Process: Mr Jim Meloche, Chairman of the HDC, has volunteered to undertake the formation of a flow chart involving the HDC, PC, Zoning Board and City Council to aid in the approval process for future developments.

E. Parking Management Committee(Status): Mr Joe Luginski stated that the Parking Committee has met with Ed Adler and Bob Roth of Washington Management to discuss the possibility of a long term agreement concerning the Mills Mall lots and the City lots. Hourly rates, days of operation, signage and enforcement issues were some of the items discussed. Another meeting is scheduled soon.

All Else: None

Motion by Schoebel , second by Little to adjourn at 8:55 p.m. Motion carried unanimously.

Minutes Respectfully Submitted by Frank Schoebel, Secretary.