

Draft Minutes of the March 4, 2019 City of the Village of Clarkston Planning Commission Meeting

375 Depot Road, Clarkston, Michigan 48346

1. Call to Order at 7:01p.m. by Vice-Chair Elizabeth Rogers.
2. Luginski, Schoebel and Rogers present. Wylie absent. Little conversed via a conference call.
3. Motion by Luginski, second by Schoebel to approve the March 4, 2019 Agenda with the inversion of items 1 and 2 under New Business. Motion carried unanimously.
4. Motion by Luginski, second by Schoebel to approve the Draft Minutes of the February 12, 2019 PC Special Meeting. Motion carried unanimously.

New Business:

2. Site Plan Review-City Hall Expansion: City Manager Jonathan Smith opened the discussion with an overview of the expansion adding that the clock tower has been removed and stressed that no other changes have been made since the tentative approval by the HDC. Ms. Melissa Coatta and Mr. Gary Tressel, City Engineers from Hubbel, Roth & Clark were in attendance. Ms. Coatta presented detailed existing site conditions, proposed site plan and pavement markings and a proposed grading plan. Discussions centered on a proposed 12-13 foot retaining wall on the SE corner of the lot. Due to the estimated cost of the wall it was decided to eliminate 20-22 feet of the southeastern side of the parking lot and try to keep the natural swale. It was suggested that the entry sidewalk be extended to tie into the Depot Park walking trail and that another sidewalk be added to the northern side of the lot to tie into the Depot Park parking lot. City Manager Smith added that the Fire Marshall requested a door be added to the east wall of the proposed shed on the north of the building.

1. Approval of the 2019/2020 Fiscal Year Budget- Motion by Schoebel, second by Luginski to approve a \$10,000. 2019/2020 Fiscal Year Budget (\$1,000. for training and \$9,000. for planning, ordinance changes, etc). Motion carried unanimously.

Motion by Luginski, second by Schoebel to approve the City Hall Expansion Site Plan with the following amendments:

1. Eliminate 22 feet from the southeastern side of the parking lot and the affected parking spaces.
2. Add a door to the eastern wall of the proposed shed.
3. Extend the entry sidewalk to tie into the Depot Park walking trail.
4. Add a sidewalk at the northern edge of the parking lot to tie into the Depot Road parking lot.

Motion carried unanimously.

The Expansion plan will return to the HDC on March 12th and City Council on March 25th.

Unfinished Business:

1. Commissioner Luginski, PC representative on the Parking Committee, gave an update of the Committee's progress. Parking on residential streets, signage and possible paid parking at the Depot Lot are in discussion. Mr. Luginski and City Manager Smith stressed the importance of a long term arrangement with Messrs Roth and Adler of the Washington Management Company, owners of the Mills Mall lot.

Motion by Schoebel, second by Rogers to adjourn at 8:20 p.m. Motion carried unanimously.

Draft Minutes Respectfully Submitted by Frank Schoebel, Secretary.