

Draft Minutes of the May 19, 2020 City of the Village of Clarkston Virtual Planning Commission Meeting

Instructions for the public on how to join this meeting can be found on the city's website.

Continuing the protocol established in the May 4, 2020 Planning Commission online meeting and due to the Coronavirus Outbreak and the Michigan "Stay Home, Stay Safe" order, tonight's meeting will be an online meeting only. Meeting participants are asked to adhere to the following guidelines for this online meeting:

1. This meeting will comply with all aspects of the Michigan Open Meetings Act and the recent OMA modifications resulting from the Stay Home, Stay Safe order.
 2. Under the modification, persons may participate electronically and be considered present in the meeting.
 3. All persons will be given the opportunity to speak during Public Comment like in-person meetings. Individuals are not required to identify themselves.
 4. To facilitate a productive meeting, participants are asked to mute their microphone except when called upon.
 5. If necessary, the meeting moderator may mute your microphone; if interruptions continue, the moderator may dismiss persons from the meeting.
 6. The meeting moderator will project on the screen those documents relevant to the discussion.
 7. All votes during this meeting will be performed by a Roll Call vote.
 8. Commissioners are discouraged from communicating separately with other Commissioners during the meeting via text, chat, IM, etc.
 9. The meeting is being recorded.
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1. Meeting was called to order at 7:03 p.m. by Chairman Little.
 2. Little, Wylie, Rodgers, Gualdoni present by roll call.
 3. Motion by Wylie, second by Rodgers to approve PC meeting agenda. Motion passed unanimously by a roll call vote.
 4. Public comments: None.
 5. Motion by Wylie, second by Rodgers to approve the May 4, 2020 PC minutes. Motion passed unanimously by a roll call vote.
 6. New business: None.

7. Unfinished Business:
 - A. Site plan review for 12 S. Main St.

Review of updated site plan for second floor of 12 S. Main St. development. Site plan diagram to be updated to reflect the planned number of separate rentable spaces for hairdressers and hair stylists. Motion by Wylie, second by Little for PC to recommend CC approval of request for 12 S. Main St. development based on updated Site Plan. Motion carried unanimously by a roll call vote.
 - B. Capital Improvement Plan (CIP):

Chairman Little discussed intent to enlist Carlisle Wortman Associates to reformat the CIP document for use in future financial planning purposes by the city. The CIP submitted to and reviewed by PC is in an Excel spreadsheet format. PC proceeded to review each line item of the draft CIP for clarity, accuracy, and relevance with the aid of the City Manager Jonathan Smith to ensure information therein is in line with existing plans and needs. Changes recommended to the CIP spreadsheet during the review will be included in a revised version of the draft CIP. Intent is to send updated CIP to CC for review and approval prior to finalizing the draft and sending to Carlisle Wortman Associates. Motion by Wiley, seconded by Little to send updated draft CIP spreadsheet to CC for approval. Motion carried unanimously with a roll call vote.
8. All Else:
 - A. City Manager Jonathan Smith requested PC review of Clarkston Village Dental at 55 S. Main St. construction plans. The reason cited for this request is the most recent plans submitted to the City Manager for construction deviate from the plans originally approved by PC. Chairman Little agreed to put this item on the June 1, 2020 PC agenda.
9. Motion by Wiley, second by Little to adjourn at 8:16 p.m. Motion carried unanimously with a roll call vote.

Draft minutes of the City of the Village of Clarkston Virtual PC meeting respectfully submitted by Glenn Gualdoni, PC member.