

# Planning Commission Meeting Minutes

Monday, September 16, 2019

1. Meeting called to order at 7:00 PM
2. Roll Call: Little, Luginski, Rogers, Wylie Present. Schoebel Absent
3. Approval of agenda – Luginski, Rogers seconded to approve agenda, Little, Luginski, Rogers, Wylie all Aye. Schoebel absent
4. Public Comments: Chet Pardee discussed possible brownfield remediation in order to develop 148 N. Main St. as residential. Also discussed concerns about conditions of some structures on the east side N. Main St, all located within the Historic District, in hope of avoiding demolition by neglect, also referred to in the Planning Commission’s list of “perennial property violations.” Discussion about homeowners using county homeowner loan program, administered by the county Home Improvement Division.
5. Previous meeting minutes approval: Wylie moved, Rogers seconded to approve meeting minutes from 8/28/2019 PC meeting. Little, Luginski, Rogers, Wylie, all Aye. Schoebel absent.
6. New Business

## A. Parking Management Committee Proposal

The Planning Commission Subcommittee Parking Management committee made the following proposals

1. Widen east side of Buffalo south of Church St. by 2-3 feet to allow parking on the east side only, while permitting safe passage of two-way traffic
  - a. Cost of the widening is unknown, but Jonathon Smith estimates \$20,000 - \$30,000
2. Make no other parking changes in the “East Village.”
3. Eliminate the Parking Deferment
4. Postpone decision on paid parking in the Depot St. lot, at least until a new Council is elected, and possibly until more information is available about potential new property developments in the downtown business district
5. Disband committee for 6 months
6. Little moved, seconded by Wylie to send the Parking Committee’s recommendation to City Council
  - a. The motion was tabled until the city administration gets estimates for the work to widen Buffalo.

## B. Meloche Site Plan review

1. Question was raised about the set-back from the current, existing garage to the property line on Miller Rd. Homeowner’s measurements show distance is 31”, while minimum requirements are 30”.
2. Homeowner told to return to Planning Commission with an official survey.

C. GIS Effort

1. Sue Wylie attended an Oakland County Global Information Systems (GIS) workshop
2. Sue Wylie and Jonathon Smith will continue to investigate how GIS can be used by the city and the Planning Commission to manage its assets, such as structures in the HDC, infrastructure, and trees, using a free account and access to free software, provided by Oakland County.

7. Unfinished Business

A. Master Plan Update and Posting

1. Under Livability, A. "Create educational efforts to publicize historical structures and their importance to the fabric of the community." Jonathon Smith spoke for the Clarkston Community Historical Society, stated that education is an ongoing mission for the CCHS, and their work is never done. Discussion about how both the CCHS and the HDC need to work together to educate the public about historic structures, especially considering the potential expansion of the historic district.
2. Livability, D. "Provide effective but reasonable code enforcement for all properties." Planning Commission is waiting for the Ordinance Committee to reform, especially to study Perennial Property Violations.
3. Livability, E, "Work with homeowners and appropriate county agencies to identify and implement needed capital improvements in residential neighborhoods." Possible that homeowners can make use of loans from the Oakland County Home Improvement Division, as suggested during Public Comments.

8. All Else:

1. Suggestion to put "Your Speed Is \_\_\_\_\_" signs on Main St on the next agenda
2. Discussion about placing similar, but smaller scaled, signs on Miller and westbound on Clarkston Rd

9. Meeting adjourned at 8:24 PM